



**KERALA FEEDS LTD.**

(A Govt. of Kerala Undertaking)

Kallemkara, Thrissur Dist. Pin: 680 683

Phone: 0480-2713550

E-mail: purchase.kfl@kerala.gov.in

Website: www.keralafeeds.com

No.KFL/1566/08/OT- 261

18/01/2025

**TENDER FOR SUPPLY OF PRE- PRINTED COMPUTER INVOICE**

Sealed competitive tenders are invited for the supply of pre-printed Computer Invoice from established printers to our cattle feed manufacturing *unit at Kallemkara*.

The complete details of the items along with the prescribed tender form can be downloaded from our website [www.keralafeeds.com](http://www.keralafeeds.com). The tenderers are requested to remit the cost of the tender form charges together with other documents during the tender submission. Tenders which are not accompanied with tender form fee will be summarily rejected.

Last date of submission of Bid : 10/02/2025, 11.00 AM

Date & time of opening of Bid : 11/02/2025, 11.00 AM

Kerala Feeds Ltd reserves the right to accept or reject any or all offers without assigning any reason what ever.

Sd/-

**MANAGING DIRECTOR**

No. KFL/1566/08/OT-261

18/01/2025

**TENDER FOR SUPPLY OF PRE-PRINTED COMPUTER INVOICE**

**DECLARATION**

To

**The Managing Director,  
Kerala Feeds Limited,  
Kallettumkara,  
Thrissur District.**

Sir,

We hereby tender to supply the items referred to and described in the attached schedule in accordance with the annexed general conditions listed in the attached schedule, at the rates quoted in the schedule.

\*I/We am/are remitting the required amount as Earnest Money Deposit.

Thanking you,

Yours faithfully,

Signature: .....

Name&Address: .....

.....

.....

Date:

\* Strike out whichever is not applicable.

No. KFL/1566/08/OT-261

18/01/2025

**TENDER FOR SUPPLY OF PRE-PRINTED COMPUTER INVOICE**

**Terms & Conditions**

**1.Items:-**

Pre-printed Computer Invoices : **1,00,000 nos.**  
Detailed specifications are given the respective schedule.

**2.The Bidder**

The bidder should have own printing facility and self declaration has to be provided.

**3.Delivery of Tender:-**

Tenders are to be sent in a sealed cover superscribing “ Tender No. KFL/1566/08/OT-261 dated 18/01/2025 for the **supply of Pre-printed Computer Invoice**” addressed to the Managing Director, Kerala Feeds Ltd, Kallettumkara , Thrissur Dist, Kerala, Pin - 680683 .Tenders should be free from corrections and erasures.

**4.Last Date for receipt of tender:-**

Tenders must reach the office of the Managing Director not later than 11.00 Hours on 10/02/2025

**5.Acceptance of Tenders:-**

The company reserves the right to reject any or all tenders with out assigning any reasons. The decision of the Company in this regard shall be final and binding on all tenderers. Late Tenders, conditional tenders, tenders without **Earnest Money** Deposit are liable to be rejected.

## **6. Opening of the Tenders:-**

Tenderers are at liberty to be present at the time of opening of the tender.

## **7. Validity period:-**

In consideration of the company issuing the tender form to the tenderer and permitting him to submit his tender, the tenderer shall keep their tender open for acceptance by the company for a period of 60 days from the date of opening of the tender/price bid. The tenderer shall not withdraw or modify his tender or any terms and conditions thereof before expiry of the above period. Any withdrawal or modification made within the above period shall constitute a breach of the contract and the tenderer shall be liable to pay damages and/or losses suffered by the company in consequence thereof. He shall in addition forfeit to the company EMD submitted.

## **8. Tender Form Fee:-**

The tender shall be accompanied by Tender Form Fee as detailed below, which is inclusive of GST

**The tender form fee will be 400/-**

This amount can be submitted in the form of Demand Draft payable in favour of the company at Thrissur / Irinjalakuda / Chalakudy. Tender form fee will not be returned.

## **9. Earnest Money Deposit/ Security Deposit:-**

The tender shall be accompanied by **EMD amount of ₹ 2,800/-**. The EMD can be submitted in the form of Demand Draft payable in favour of the company at Thrissur / Irinjalakuda / Chalakudy. EMD shall not carry any interest and returned to the tenderer, if his tender is not accepted, provided it is not forfeited, after finalization of the tender. *EMD/SD amount submitted against any previous tender shall not be considered against this tender.* The EMD of the successful tenderer shall be retained towards security deposit. **Total Security Deposit amount to be furnished by the**

**successful bidder will be 3 % of the total ordered value.** Security Deposit should be furnished with in **15 days after the awarding** of the order. The Security Deposit of successful tenderer will be refunded only after **six months** of usage of items, provided it is not adjusted toward amounts due to the Company/ forfeited by the Company. Any amount due to the Company shall be recoverable from the Security Deposit and the decision of the Company, in this regard shall be final and binding on the successful tenderer.

**10. Quoted Rate**

- 1) The rates should be inclusive of all taxes, duties, freight, insurance, loading /unloading charges and other incidental charges. The rate quoted shall be for pre printed Invoice (1+3 copy). The rates quoted shall be **FOR delivery at our Plant at Kallettumkara in Thrissur Dist .** (including Atti coolly and mari coolly etc).
- 2) The rate quoted shall be firm for the entire period of the contract and till completion of the entire supply as per the contract .
- 3) Tenderers are requested to write the quoted rates in figures as well as in words.
- 4) Price shall be quoted only in Indian Rupees.

**11. Payment terms:-**

- a) 80% of the supply value shall be released with in ten days on receipt of item.
- b) 20 % of the value shall be released with in 30 days after verification and inspection of functionality of the items received
- c) Any amount due to the company shall be recovered from the payments due.

**12. Insurance:**

The goods supplied under the contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage, wherever applicable.

**13. Delivery of the Ordered Items:-**

The successful tenderer should complete the supply of ordered Item within **30 days** on receipt of confirmed purchase order. *The Pre printed Invoices have to be delivered at our Plant* as given below:

**Kallettumkara Plant : 1,00,000 Nos**

Any undue delay in providing the item will invite the cancellation of order and it in turn will invite the penal action including forfeiture of EMD/SD amount. KFL decision in this regard will be the final and is binding on the supplier.

**14. Specification of Items:-**

The item specification is given in schedule. All tenderers are advised to study the specification and quote accordingly. For the clarification of any doubts in this regards you are requested to contact KFL.

**15. Experience:-**

The bidder should have at least one year experience in the relevant field. Documents to support the same such as purchase orders, experience certificates etc. from reputed Govt. Firms / Semi-Govt. Undertakings/ Corporates has to be provided along with the tender document. Copy of one work order during immediate 3 preceding financial years must be given as proof of experience.

**16. Compliance of statutory requirements etc:-**

The successful bidder shall fully comply with the documentation procedure laid down for transportation of materials. The successful tenderer shall ensure that proper documents required by law are always

available with the truck driver. In case of any loss/ delay in transportation due to non-compliance of the requirement of the law, all losses and / or damages shall be to the account of the successful tenderer.

**17. Assignment and Sub - letting :-**

The successful bidder shall not assign or sub-let the contract or any part there of or any benefit or interest therein or there under without the written consent of the company.

**18. Award of Contract**

KFL has the right to award all items or any of the items to bidders based on the merit. Also has the right for not to consider the items for award of contract if offer is not feasible.

**19. Jurisdiction:-**

The contract shall be governed by the Indian Law and Courts at Irinjalakuda which will have exclusive jurisdiction .

**20. Arbitration:**

All disputes, difference and claims arising out of or in connection with the tender and the contract there of shall be decided by the Managing Director , Kerala Feeds Ltd or any person authorised by him whose decision shall be final and binding on the successful tenderer.

**Managing Director**

No. KFL/1566/08/OT-261

18/01/2025

<b>TENDER FOR SUPPLY OF PRE-PRINTED COMPUTER INVOICE</b>
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**Enclosures**

The Tenderer is expected to examine all instructions, forms, terms and specifications in the tender document. Failure to furnish all information required by the tender documents or submission of a bid not substantially responsive to the tender may invite disqualification. Document in every respect will be at the Tenderer's risk and may result in the rejection of their bid.

**The bid shall contain the following (Please put  $\checkmark$  mark in relevant boxes)**

- 1) All pages of tender document duly signed and sealed
- 2) Tender form fee in favour of the Managing Director, Kerala Feeds Ltd. payable at Irinjalakuda/Chalakydy/Thrissur
- 3) Demand Draft in favour of the Managing Director, Kerala Feeds Ltd. payable at Irinjalakuda/Chalakydy/Thrissur towards EMD amount.
- 4) Certificate of Incorporation or Registration of the firm
- 5) Copy of one work order during immediate 3 preceding financial years must be given as proof of experience.
- 6) Self declaration indicating *the bidder is having own printing unit*
- 7) Self-Attested copy of Permanent Account Number (PAN)
- 8) Attested copy of GST/Provisional GST Registration Certificate.



No. KFL/1566/08/OT-261

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**TENDER FOR SUPPLY OF PRE-PRINTED COMPUTER INVOICE**

**PRICE BID**  
**SCHEDULE**

**Item** : **Pre-printed Computer Invoices**

**Requirement** : **1,00,000 Nos.**

**Specifications** : **1 + 3 Copies**  
**1 st copy multi colour , 2 nd , 3<sup>rd</sup> & 4<sup>th</sup> single colour,**  
**Pre carbonated,**  
**Length 25 cm, Breadth A4 Size, 60 GSM**

Offered Rate per Invoice (1+3 copy) for Kallettumkara Plant (in ₹)\* :

\* Rates should be provided in the above space. The rate should be inclusive of all statutory duties, taxes, cess etc, wherever and whenever applicable, FOR KFL

Any other information\*\* :

\*\*To provide any additional information, bidder's letterhead can be used.

**DECLARATION**

We have thoroughly read terms and conditions mentioned in the tender document. We hereby agree to supply the materials according to the schedule and as per the terms and conditions at the rates quoted.

*Signature & Name of the Tenderer: .....*

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*Address & Seal of Tenderer .....*

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